

WORK WITH US!



Holiday Rental Services

- 1 Advertising on various rental portals
- 2 Booking management
- 3 Market analysis
- 4 Communicate client details to AIMA
- 5 Invoicing
- 6 Coordination of check-in and check-out

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Holiday Rental Services

- 7 Meet & Greet with the clients upon arrival / Explanation of details of the property
- 8 Welcome baskets on request
- 9 Inventory check on client's departure
- 10 Sourcing and supervision of cleaning service
- 11 Call out service free for guests
- 12 Stand-by service of local handymen

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Property Management Services

1

Key handling service

2

Property Inspection every 2 weeks / ventilation of the property

3

Mail collection and receive deliveries

4

Property administration (payment of bills, licences, etc)

5

Sourcing and supervision of staff (cleaning services, pool maintenance services etc.)

6

Obtain quotations and Supervision of works / Maintenance and repairs

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Property Management Services

7

Water and electricity meter readings

8

Arrange taxi / transfer / car hire
services

9

Stand-by service of local handymen

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Any extra services required can be
discussed with us.

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